

# **INCLUDE**

## ***INTELLECTUAL OUTPUT 2***

### ***Toolkit 4***

### ***Platform refinement & maintenance***



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*INCLUDE Project - 2019-1-IT02-KA201-063224*

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*INCLUDE Project - 2019-1-IT02-KA201-063224*

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<b>Project Reference:</b>	INCLUDE Project - 2019-1-IT02- KA201-06322 4	<b>Coordinating</b> :	National Technical University of Athens
<b>Version &amp; Date:</b>	1- 02.08.2022 2- 31.08.2022		
We acknowledge the National Advisory Boards that contributed to the validation process of this toolkit ( <i>Members of the AB:.....</i> )			



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# Include Repository

The INCLUDE repository captures, distributes and preserves digital research learning scenarios (educational folders) produced in the context of the INCLUDE project. The repository is developed using the popular open source software Dspace (v6.3) and it is accessible here. In the INCLUDE repository, the end users can anonymously have access to numerous data sets in various digital formats. Content grows daily as new communities and collections are added to the repository.

The screenshot shows the INCLUDE repository website. At the top, there is a navigation bar with 'Home', 'Browse', and 'Help' links, and a 'Sign on to:' button. Below the navigation bar is the 'INCLUDE' logo in a stylized red font. A search bar is located to the right of the logo. Below the search bar is a paragraph of text describing the INCLUDE project. Underneath this text are three sections: 'Communities', 'Discover', and 'English level'. The 'Communities' section has a dropdown menu with 'Educational Folders' selected. The 'Discover' section has two columns: 'Subject' and 'Type'. The 'English level' section has a dropdown menu with 'A2' selected.

INCLUDE is a 3-year Erasmus+ European project (2019-2022) coordinated by the National Research Council of Italy aimed at developing a communal European framework for Content and Language Integrated Learning (CLIL) in secondary school that promotes, besides linguistic and disciplinary competences, also key-competences for lifelong learning suggested by the European Council, with particular reference to the digital, personal and social, citizenship and cultural awareness competences. The mission of INCLUDE project focuses on: Multiliteracy: teachers and students will realize the increasing importance of cultural and linguistic diversity. Digital Literacy: enabling students to conduct research on the web or in physical space, to set strategies for research, to locate, manage and evaluate data. Communication: encouraging students to use English and other foreign languages in a functional and not in a mechanic/scholastic way. Collaboration: promoting team work and collaborative carrying out Creativity and Innovation: urging students to explore their imagination and creative minds. Autonomous Learning: teaching learners to design own pathway to process material and to decide upon which activities to perform in order to achieve the expected outcomes. "Europeanity": adopting a European perspective in the approaches of the various subject areas.

**Communities**  
Choose a community to browse its collections.

**Discover**

Subject	Type	English level
History (35)	educational scenario - lesson plan (109)	A2 (72)
Environmental Education/Education... (22)	text (85)	B2 (34)
Visual Arts Education (20)	presentation (66)	B1 (18)
Information & Communication Techn... (16)	video (81)	A1 (6)
Chemistry (15)	image (55)	C1 (2)
Biology (14)	other (29)	
Design & Technology (13)	educational game (23)	
Domestic Science (12)	project (22)	
Language (12)	website (28)	
Political & Social Sciences (12)	glossary (25)	

The digital content is organized around Communities which can correspond to administrative entities such as schools, departments, labs and research centers. The INCLUDE repository the communities are project based (INCLUDE and OLA) Within each community there can be an unlimited number subcommunities and an unlimited number of collections. Each collection may contain an unlimited number of items.



Search Include Repository 🔍

Educational Folders [Community home page](#) 📁

Issue Date	Author	Title	Subject
Type	English level	Minimum Age	

### Collections in this community

- [Include](#)
- [OLA](#)

### Discover

Subject	
<a href="#">History</a>	35
<a href="#">Environmental Education/Education...</a>	22
<a href="#">Visual Arts Education</a>	20
<a href="#">Information &amp; Communication Techn...</a>	16
<a href="#">Chemistry</a>	15
<a href="#">Biology</a>	14
<a href="#">Design &amp; Technology</a>	13
<a href="#">Domestic Science</a>	12
<a href="#">Language</a>	12
<a href="#">Political &amp; Social Sciences</a>	12
<a href="#">next &gt;</a>	

Type	
<a href="#">educational scenario - lesson plan</a>	109
<a href="#">text</a>	85

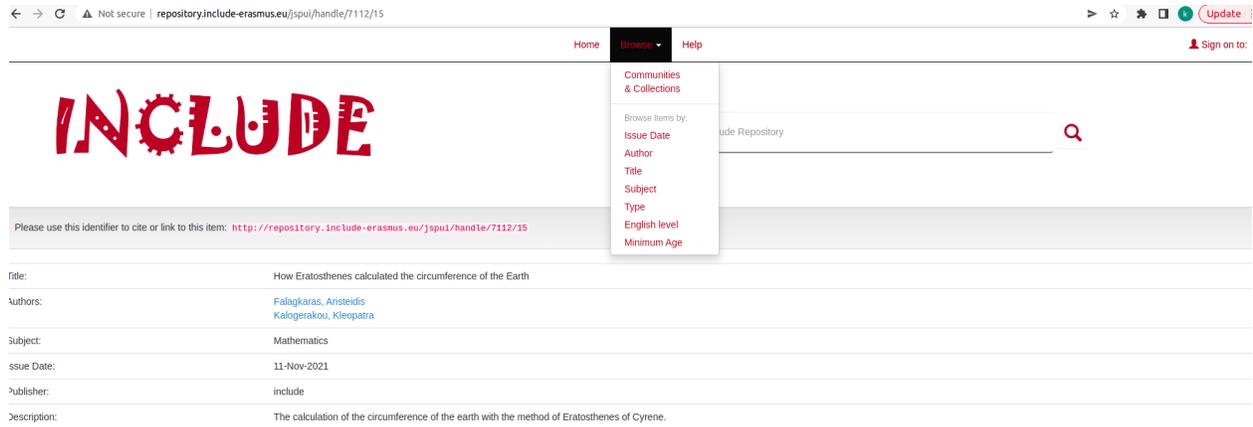


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# Browse

**Browse** allows you to go through a list of items in some specified order.



The screenshot shows the INCLUDE repository website. The browser address bar displays 'repository.include-erasmus.eu/jspui/handle/7112/15'. The website header includes 'Home', 'Browse', and 'Help' navigation links. A large 'INCLUDE' logo is prominently displayed. A search bar is located on the right side of the header. A dropdown menu is open under the 'Browse' link, listing various browsing options: 'Communities & Collections', 'Issue Date', 'Author', 'Title', 'Subject', 'Type', 'English level', and 'Minimum Age'. Below the header, a grey bar contains the text: 'Please use this identifier to cite or link to this item: <http://repository.include-erasmus.eu/jspui/handle/7112/15>'. The main content area displays the following metadata for an item:

Title:	How Eratosthenes calculated the circumference of the Earth
Authors:	Falagkaras, Aristeidis Kalogerakou, Kleopatra
Subject:	Mathematics
Issue Date:	11-Nov-2021
Publisher:	include
Description:	The calculation of the circumference of the earth with the method of Eratosthenes of Cyrene.

**Browse by Community/Collection** takes you through the communities in alphabetical order and allows you to see the subcommunities and collections within each community.

**Browse by Title** allows you to move through an alphabetical list of all titles of items in repository.

**Browse by Author** allows you to move through an alphabetical list of all authors of items in repository.

**Browse by Subject** allows you to move through an alphabetical list of subjects assigned to items in repository.

**Browse by Date** allows you to move through a list of all items in repository in reverse chronological order.

**Browse by Type** allows you to move through an alphabetical list of all type of items in repository.

**Browse by English Level** allows you to move through an alphabetical list of all english levels of items in repository.

**Browse by Minimum Age** allows you to move through an alphabetical list of all minimum ages of items in repository.



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Search Include Repository 🔍

### Browsing by Subject

Jump to: [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)  
or enter first few letters:

Order:  Results/Page

<a href="#">Astronomy</a>	1
<a href="#">Biology</a>	14
<a href="#">Chemistry</a>	10
<a href="#">Civil &amp; Structural Engineering</a>	3
<a href="#">Design &amp; Technology</a>	13
<a href="#">Domestic Science</a>	12
<a href="#">Drama/Theater in Education (DIE/TIE)</a>	2
<a href="#">Electrical Engineering</a>	6
<a href="#">Electronics &amp; Automation</a>	2



# Search

To search through all of the INCLUDE repository, use the search box at the top of the search box in the middle of every page.

Issue Date	Title	Author(s)
2021-11-11	How Eratosthenes calculated the circumference of the Earth	Falagkaras, Aristeidis; Kalogerakou, Kleopatra
2021-10-22	Stories in Time and Space : The case of Kepler 452 b and the Pythagorean Theorem.	Falagkaras, Aristeidis; Kalogerakou, Kleopatra
2021-10-22	Creative Commons – Some rights reserved	Sofia, Mougiakou
2019-09	Consumer Behaviour	Lountzi, Maria; Kalogerakou, Kleopatra
2021-11-09	M.C.Escher's paintings and the mathematical concept of symmetry.	Falagkaras, Aristeidis; Kalogerakou, Kleopatra
2021-11-09	Stem and leaf plots, Histograms.	Falagkaras, Aristeidis
2020	The History of our European Education from the Ancient Roman to Barbarian Education and present days	De Falco, Nancy
2020	ECOHOUSE	Menna, Carmela
2020	Ecological footprint	Menna, Carmela
2020	Agenda 2030: what can we do?	Menna, Carmela

Subject	Count
History	35
Environmental Education/Education...	22
Visual Arts Education	20
Information & Communication Techn...	16
Chemistry	15
Biology	14
Design & Technology	13
Domestic Science	12
Language	12
Political & Social Sciences	12

Type	Count
educational scenario - lesson plan	109
text	69
presentation	68
video	61

INCLUDE repository uses the **Solr** search engine. Here are some search hints:

## What is searched in the general keyword search

The word(s) you enter in the search box will be searched against the title, author, subject abstract, series, sponsor and identifier fields of each item's record.

The repository is enabled for full-text searching, so the text you entered will also be searched against the full text of all archived documents.

## What is not searched - Stop Words

The search engine ignores certain words that occur frequently in English, but do not add value to the search. These are:

"a", "and", "are", "as", "at", "be", "but", "by", "for", "if", "in", "into",  
"is", "it", "no", "not", "of", "on", "or", "such", "the", "to", "was"

## Truncation

Use an asterisk (\*) after a word stem to get all hits having words starting with that root, for example:



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select\*

will retrieve selects, selector, selectman, selecting.

## Stemming

The search engine automatically expands words with common endings to include plurals, past tenses ...etc.

## Phrase Searching

To search using multiple words as a phrase, put quotation marks (") around the phrase.

"organizational change"

## Exact word match

Put a plus (+) sign before a word if it **MUST** appear in the search result. For instance, in the following search the word "training" is optional, but the word "dog" must be in the result.

+dog training

## Eliminate items with unwanted words

Put a minus (-) sign before a word if it should not appear in the search results. Alternatively, you can use **NOT**. This can limit your search to eliminate unwanted hits. For instance, in the search

training -cat

or

training NOT cat

you will get items containing the word "training", except those that also contain the word "cat".

## Boolean searching

The following Boolean operators can be used to combine terms. Note that they must be **CAPITALIZED** !

**AND** - to limit searches to find items containing all words or phrases combined with this operator, e.g.

cats AND dogs

will retrieve all items that contain **BOTH** the words "cats" and "dogs".

**OR** - to enlarge searches to find items containing any of the words or phrases surrounding this operator



`cats OR dogs` will retrieve all items that contain EITHER the words "cats" or "dogs".

**NOT** - to exclude items containing the word following this operator, e.g.

`training NOT cat` will retrieve all items that contain the word "training" EXCEPT those also containing the word "cat".

Parentheses can be used in the search query to group search terms into sets, and operators can then be applied to the whole set, e.g.



# My Space - Submission

## You may sign on to the system if you:

- wish to go to the "My Space" page that tracks your subscriptions and other interactions with repository requiring authorization (if you are a submitter for a collection, for instance.)
- wish to edit your profile

The three main actions that a logged in user has are:

- **Submit** is the repository function that enables users to add an item to the platform. The process of submission includes filling out information about the item on a metadata form and uploading the file(s) comprising the digital item. Each community sets its own submission policy.
- **My Space** is a personal page that is maintained for each member. This page can contain a list of items that are in the submission process for a particular member, or a task list of items that need **attention such** as editing, reviewing, or checking. In the future this page will also maintain information about personal services offered by repository.
- **Edit Profile** allows you to change your password.



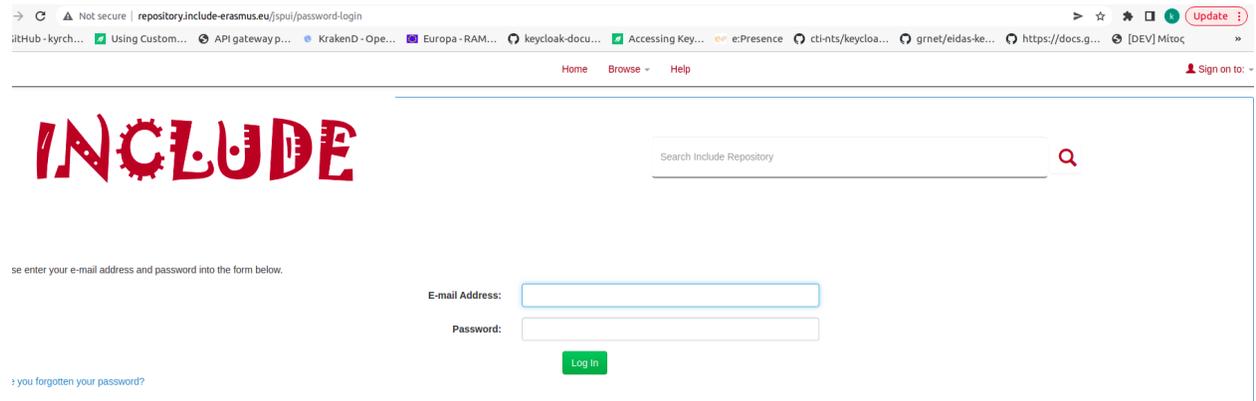
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# Sign on to INCLUDE repository

When you access an area of the repository that requires authorization, the system will require you to log in. All users can register to become subscribers. Some restricted functions, such as content submission, require authorization from the community

You will need to enter your e-mail address and password in the log-in form that appears. Your e-mail address should include your username and domain name. It is not case sensitive.



The screenshot shows a web browser window with the URL `repository.include-erasmus.eu/ispui/password-login`. The page has a navigation bar with 'Home', 'Browse', and 'Help' links, and a 'Sign on to:' link. The main content area features the 'INCLUDE' logo in a stylized red font. Below the logo is a search bar with the placeholder text 'Search Include Repository' and a magnifying glass icon. A message reads 'Please enter your e-mail address and password into the form below.' The login form consists of two input fields: 'E-mail Address:' and 'Password:'. A green 'Log In' button is positioned below the password field. A link for 'forgot your password?' is located to the left of the password field.

Type your password exactly as you entered it originally. It **is** case sensitive. Be sure to click on the "log in" button to continue.

---

## SUBMIT

Stopping during the Submission Process:

At any point in the submission process you can stop and save your work for a later date by clicking on the "cancel/save" button at the bottom of the page. The data you have already entered will be stored until you come back to the submission, and you will be reminded on your "My Space" page that you have a submission in process. If somehow you accidentally exit from the submit process, you can always resume from your "My Space" page. You can also cancel your submission at any point.

Through the submission process, the submitter can fill in all the metafields through a specifically designed UI, as shown below:



## Submit: Describe this Item ?

Please fill in the requested information about this submission below. In most browsers, you can use the tab key to move the cursor to the next input box or button, to save you having to use the mouse each time.

Enter the names of the authors/creators of this educational folder.

**Creators**

Last name, e.g. Smith  First name(s) + "Jr", e.g. Donald Jr

Enter the main title of the educational folder.

**Title \***

If the educational folder has any alternative titles, please enter them here.

**Other Titles**

Enter appropriate keywords or phrases.

**Keywords**

Enter any other description or comments in this box.

**Description**

Select the subject area for the educational folder. Multiple values can be selected

**Subject**

- History
- Mathematics
- Religious Education
- Visual Arts Education
- Modern Greek Literature
- Geography - Geology

Select the type(s) of content of the educational folder. To select more than one value in the list, you may have to hold down the "CTRL" or "Shift" key

**Type**

- image
- drill and practice
- inquiry
- text
- micro-experiment
- educational scenario - lesson plan

Select the appropriate ISCED Classification. To select more than one value in the list, you may have to hold down the "CTRL" or "Shift" key

**ISCED Classification \***

- Early childhood education and care (ESCED 0)
- Primary education (ISCED 1)
- Lower secondary education (ISCED 2)
- Upper secondary education (ISCED 3)
- Post-secondary non-tertiary education (ISCED 4)

Please give the date of previous publication or public distribution. You can leave out the day and/or month if they aren't applicable.

**Date of Issue \***

Month: (No Month)  Day:  Year:

Select the language of the main content of the educational folder. If the language does not appear in the list, please select "Other". If the content does not really have a language (for example, if it is a dataset or an image) please select "N/A".

**Language**

Enter the name of the publisher of the previously issued instance of this educational folder.

**Publisher**

Select the minimum age of the target audience

**Student Age**

Please insert the filename and the keywords that describe the specific file (inside the educational folder), separated by comma

**Keywords in folder files**

Please insert the school

**School**

Please write down the module of the scenario

**Module**

Please write down the unit of the scenario

**Unit**

Fill in the English Language Level (According to the Common European Framework reference for languages)

**English Language Level**

Fill in any additional requirements

**Additional Requirement**

Fill in the duration (in teaching hours)

**Duration**



Describe Describe Upload Verify Complete

## Submit: Describe this Item ?

Please fill further information about this submission below.

Please check from the list the key competences your scenario promotes. You can check more than one key competence.

### Key Competences

+ Add More

[Key Competences List](#)

Please check the transversal skills being developed in the scenario

### Transversal Skills

- 
- Information literacy
- Creativity and innovation
- Collaboration and Communication
- Autonomous learning

Please describe in which sense do you believe that your scenario promotes europeanity (max 50 words) Write here both learning outcomes concerning the English Language and the Subject Area

### Learning Outcome

+ Add More

Please describe in which sense do you believe that your scenario promotes europeanity (max 50 words)

### Europeanity

+ Add More

< Previous Cancel/Save Next >

Describe Describe Upload Verify Complete

## Submit: Upload a File ?

Please enter the name of the file on your local hard drive corresponding to your item. If you click "Browse...", a new window will appear in which you can locate and select the file on your local hard drive.

Please also note that the DSpace system is able to preserve the content of certain types of files better than other types. [Information about file types and levels of support for each are available.](#)



Select a file or drag & drop files ...

< Previous Cancel/Save Next >



## Submit: Verify Submission ?

Not quite there yet, but nearly!

Please spend a few minutes to examine what you've just submitted below. If anything is wrong, please go back and correct it by using the buttons next to the error, or by clicking on the progress bar at the top of the page.

If everything is OK, please click the "Next" button at the bottom of the page.

You can safely check the files which have been uploaded - a new window will be opened to display them.

Creators	None	<a href="#">Correct one of these</a>
Title	test	
Other Titles	None	
Keywords	None	
Description	None	
Subject	None	
Type	None	
ISCED Classification	Primary education (ISCED 1)	
Date of Issue	2022	
Language	English	
Publisher	None	
Student Age	None	
Keywords in folder files	None	
School	None	
Module	None	
Unit	None	
English Language Level	None	
Additional Requirement	None	
Duration	None	

Key Competences	None	<a href="#">Correct one of these</a>
Transversal Skills	None	
Learning Outcome	None	
Europeanity	None	

Uploaded Files:	<a href="#">el.json5</a> - Unknown (Unknown)	<a href="#">Add or Remove a File</a>
-----------------	--	--------------------------------------

[< Previous](#)   [Cancel/Save](#)   [Next >](#)

## HANDLES

When your item becomes a part of the INCLUDE repository it is assigned a persistent URL. This means that, unlike most URLs, this identifier will not have to be changed when the system migrates to new hardware, or when changes are made to the system. The repository is committed to maintaining the integrity of this identifier so that you can safely use it to refer to your item when citing it in publications or other communications.

## My Space

If you are an authorized Repository submitter or supervisor, or if you are a staff member responsible for repository collection or metadata maintenance, you will have a My Space page. Here you will find:

- a list of your in-progress submissions - from this list you can resume the submission process where you left off, or you can remove the submission and cancel the item.
- a list of the submissions which you are supervising or collaborating on
- a list of submissions that are awaiting your action (if you have a collection workflow role).
- a link to a list of items that you have submitted and that have already been accepted into the repository.

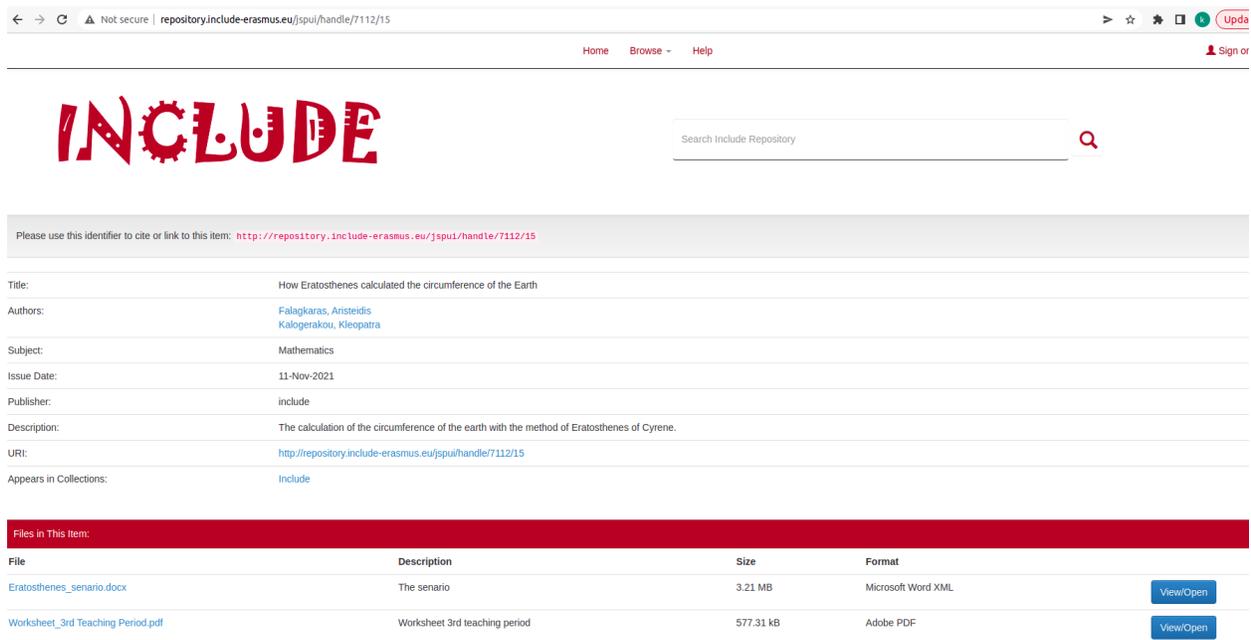


## EDIT PROFILE

This page allows you to change the information we have for you. You must be authenticated with your log-in to change any of your personal information.

## Retrieving a learning scenario

The end users can finally access all the published learning scenarios through the search or browsing mechanisms provided by the repository (or even by requesting directly the handle of a learning scenario).



The screenshot shows a web browser window with the URL [repository.include-erasmus.eu/jspui/handle/7112/15](http://repository.include-erasmus.eu/jspui/handle/7112/15). The page features the INCLUDE logo, a search bar, and a metadata table for a specific learning scenario.

Please use this identifier to cite or link to this item: <http://repository.include-erasmus.eu/jspui/handle/7112/15>

Title:	How Eratosthenes calculated the circumference of the Earth
Authors:	Falagkaras, Aristeidis Kalogerakou, Kleopatra
Subject:	Mathematics
Issue Date:	11-Nov-2021
Publisher:	include
Description:	The calculation of the circumference of the earth with the method of Eratosthenes of Cyrene.
URI:	<a href="http://repository.include-erasmus.eu/jspui/handle/7112/15">http://repository.include-erasmus.eu/jspui/handle/7112/15</a>
Appears in Collections:	<a href="#">include</a>

**Files in This Item:**

File	Description	Size	Format	
<a href="#">Eratosthenes_senarior.docx</a>	The senario	3.21 MB	Microsoft Word XML	<a href="#">View/Open</a>
<a href="#">Worksheet_3rd Teaching Period.pdf</a>	Worksheet 3rd teaching period	577.31 kB	Adobe PDF	<a href="#">View/Open</a>



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## OAI-PMH - Interoperability

For the purposes of the project an interoperability interface has been designed and developed based on the international repositorial standard for harvesting named OAI-PMH. The Open Archives Initiative Protocol for Metadata Harvesting (OAI-PMH) is a low-barrier mechanism for repository interoperability. Data Providers are repositories that expose structured metadata via OAI-PMH. Service Providers then make OAI-PMH service requests to harvest that metadata. OAI-PMH is a set of six verbs or services that are invoked within HTTP.

Using this protocol and the developed mechanisms, third party repositories and tools can harvest the digital content produced in the context of INCLUDE repository.

The endpoint for listing the set of the repository can be found here:

<http://repository.include-erasmus.eu/oai/request?verb=ListSets>

The endpoint for the metadata records can be found here:

[http://repository.include-erasmus.eu/oai/request?verb=ListRecords&metadataPrefix=oai\\_dc](http://repository.include-erasmus.eu/oai/request?verb=ListRecords&metadataPrefix=oai_dc)

The endpoint for the existing identifiers can be found here:

[http://repository.include-erasmus.eu/oai/request?verb=ListIdentifiers&metadataPrefix=oai\\_dc](http://repository.include-erasmus.eu/oai/request?verb=ListIdentifiers&metadataPrefix=oai_dc)

Detailed specifications of the OAI-PMH protocol can be found here:

<https://www.openarchives.org/OAI/openarchivesprotocol.html>



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